



**DOOR COUNTY
SHERIFF'S OFFICE
JAIL DIVISION**

TAMMY A. STERNARD, SHERIFF
 Kyle Veese, Chief Deputy
 Carl Waterstreet, Professional Standards Captain
 Brad Shortreed, Patrol Lieutenant
 Michael Bertrand, Jail Lieutenant
 NON-EMERGENCY (920) 746-2400

Ordinary Confinement Information Sheet

REPORTING

YOU MUST CONTACT THE DOOR COUNTY JAIL WITHIN 10 DAYS OF YOUR SENTENCING DATE TO SCHEDULE YOUR REPORT DATE. THE CONTACT LINE IS (920) 746-5651.

- ❖ Report times are Thursday at 9:00 AM or Saturday at 7:00 PM. The date you may desire is not guaranteed and is at the discretion of the Door County Jail.
- ❖ Only the sentencing Judge may grant an extension to your commencement date.
- ❖ If you fail to report by the court ordered commencement date, you may be criminally charged with "Failure to Report to Jail" and/or lose good time.

INCARCERATION FEES AND CHARGES

The Door County Jail may assess and collect the following fees from your Inmate Trust Fund Account:

Entry Kit:	\$5.00 – plus tax	(\$5.28)
Processing Fee:	\$30.00	
Ordinary Conf. Daily Fee (Door County Conviction)	\$10.00 – plus tax	(\$10.55)
Ordinary Conf. Daily Fee (Other County Conviction)	\$52.00	
Transfer Fee – Outgoing/Incoming:	\$50.00	(Non-refundable even if transfer is denied)

ADDITIONAL INFORMATION

- ❖ All inmates are expected to report to jail sober and drug free. If you test positive for alcohol or drugs, you will be placed in segregation for five (5) days without privileges, and lose two (2) days of good time if applicable.
- ❖ All medications, prescribed or over-the-counter must be turned over to the Health Service Unit for approval at the time of booking. Prescription medications must be in the original container, with the proper label, and must have been filled within the previous 30 days.
- ❖ You will be issued an Entry Kit containing basic hygiene items at the time of booking and weekly thereafter. Additional hygiene items may be purchased through commissary.
- ❖ Inmates may not bring in or receive reading material **except** by subscription or bookstore mail delivery. Hard covered books are **not allowed** in the jail. You will be allowed two (2) pieces of literature, in addition to your religious material.

VISITATION

Male Ordinary Thursday 6:00pm – 9:00pm	Female Ordinary Saturday 6:00pm – 8:00pm
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- ❖ All visitors must be pre-approved prior to being allowed visitation. All visitors, with the exception of pre-approved children must be at least eighteen (18) years of age.
- ❖ Inmates are allowed a maximum of four (4) individuals on their list at any given time.
- ❖ Each inmate is allowed two (2) adult visitors per visitation day.

- ❖ Inmates pre-approved biological, step, adopted or minors under their guardianship will be allowed to visit and must be accompanied by a parent or legal guardian. Pre-approved children do not count towards the maximum.
- ❖ Former inmates of the Door County Jail may not visit until 30 days has elapsed since their release.
- ❖ Approved visitors must call **920-746-5652** to schedule a visit in advance, **requests received after noon on the day of visitation will be denied.**

This Information Sheet outlines basic information. All inmates will be entitled to read the Jail Handbook once assigned to a housing unit. The Handbook details all Jail rules and policies, which are to be adhered to by all inmates.